

# **TOWN OF DAVIE**

## **TOWN COUNCIL AGENDA REPORT**

**TO:** Mayor and Councilmembers

**FROM/PHONE:** Herb Hyman/797-1016

**SUBJECT:** Resolution

**AFFECTED DISTRICT:** n/a

**TITLE OF AGENDA ITEM:** A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, APPROVING THE BID AWARDED BY THE CITY OF HOLLYWOOD FOR MULCH AND MULCH INSTALLATION, SOUTHEAST FLORIDA COOPERATIVE PURCHASING GROUP BID NO. F-3744-TF.

**REPORT IN BRIEF:** A competitive bid was conducted for mulch and mulch installation needed by the Public Works Department for various parks maintenance and roadway landscaping projects. The City of Hollywood acted as lead agency for the Southeast Florida Cooperative Purchasing Group for this bid. The City of Hollywood received thirteen (13) bids. The recommendation is for The Bushel Stop, Inc. who is the lowest responsive and responsible bidder. The initial contract is a one (1) year term with options to renew for two (2) additional one (1) year terms by mutual agreement of the parties. Extensions, if appropriate, will be handled administratively by staff subject to budgetary approval by the Town Council.

**PREVIOUS ACTIONS:** Not applicable

**CONCURRENCES:** The recommended award has been reviewed by the Public Works Director and the Procurement Manager who concur with the decision to award to The Bushel Stop, Inc.

**FISCAL IMPACT:**

Has request been budgeted? yes

If yes, expected cost: \$15,000.00/yr.

Account Name: Public Works Department-Park Grounds Maintenance and  
Roadway Landscaping Accounts

Additional Comments: Not applicable

**RECOMMENDATION(S):** Motion to approve the resolution.

**Attachment(s):**

Procurement Authorization  
Award documentation from the City of Hollywood

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID FOR MULCH AND MULCH INSTALLATION, SOUTHEAST FLORIDA COOPERATIVE PURCHASING GROUP BID NO. F-3744-02-TF.

WHEREAS, the Town is in need of mulch and mulch installation for various park maintenance and roadway landscaping projects; and

WHEREAS, the City of Hollywood, acting as lead agency for the Southeast Florida Cooperative Purchasing Group, solicited sealed bids for such mulch and mulch installation; and

WHEREAS, after review, the Town Council wishes to accept the bid awarded by the City of Hollywood to The Bushel Stop, Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council hereby accepts the bid awarded by the City of Hollywood to The Bushel Stop, Inc. for mulch and mulch installation in accordance with unit prices identified in Attachment "A".

SECTION 2. The Town Council hereby authorizes the expenditure from Public Works Department-Park Grounds Maintenance and Roadway Landscaping Accounts.

SECTION 3. The initial contract term is one (1) year with an option to extend the contract for two (2) additional one(1) year terms by mutual agreement of the parties. Contract extensions, if appropriate, will be handled administratively by staff subject to budgetary approval by Town Council.

SECTION 4. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2002

\_\_\_\_\_  
MAYOR/COUNCILMEMBER

Attest:

\_\_\_\_\_

TOWN CLERK

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2002

TOWN OF DAVIE  
PROCUREMENT AUTHORIZATION

VARIOUS ACCTS: Parks Ground Maint Mulch. APPROXIMATE COST \$15,000.00  
Roadway - R/W - Landscaping  
METHOD OF PROCUREMENT (check the one that applies)

☐ Open Competitive Bidding  
☒ Piggyback on Contract Number Co-op BID No. F-3744-02-TF  
☐ Sole Source  
☐ Request For Proposals

SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED

Signed B. Burns  
Department Head

Have Funds been Reserved N/A

Date 10/31/02 Signed AD

Signed TM JC  
Town Administrator

| BIDS SUBMITTED               |                                    |
|------------------------------|------------------------------------|
| VENDOR                       | COST                               |
| <u>THE BUSHEL STOP, INC.</u> | <u>PER ATTACHED BID TABULATION</u> |
|                              |                                    |
|                              |                                    |
|                              |                                    |
|                              |                                    |
|                              |                                    |
|                              |                                    |
|                              |                                    |

Signed Hal Hyma  
Procurement Manager

TOWN ADMINISTRATOR'S RECOMMENDATION

|                              |                                    |
|------------------------------|------------------------------------|
| Vendor                       | Cost                               |
| <u>THE BUSHEL STOP, INC.</u> | <u>PER ATTACHED BID TABULATION</u> |

Signed TM JC  
Town Administrator

# CITY OF HOLLYWOOD BID TABULATION

**LEGAL AD: N/A**  
**INVITATIONS SENT (via C.O.H. website & DemandStar)**

DATA CODE NO.:

**EST. AMOUNT (PRE-BID): \$155,515.00**

TABULATED BY: D. Witherspoon/W.G.  
VERIFIED BY: Tom Fenton  
DATE: July 16, 2002

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## CO-OP BID F-3744-02-TF - PAGE 3

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